



Walsall Academy

Job Description

Job Title: Laboratory Technician

Accountable to: Deputy Head: Science

Generic Responsibilities:

- To prepare materials and/or sets of equipment for lessons, to order
- To be responsible for the maintenance, repair and/or construction of equipment as appropriate
- To be responsible for stock control and the ordering of materials
- To ensure staff are trained in the use of equipment
- To organise electrical safety testing
- To organise, file and photocopy paper based materials within the department
- To assist staff in lessons as appropriate
- To work with students as appropriate
- To ensure the cleanliness of material and the laundering of laboratory wear
- To ensure that prep rooms and (in conjunction with teaching staff) laboratories are kept in good order.
- To participate in INSET
- To play an active role in the life of the Academy, both internally and externally representing the Academy
- To carry out other reasonable task associated with the science area as identified by the senior manager responsible for the area.

Hours:

Working hours 37.5 hours per week, term time only, negotiable with the Head

Salary:

This will be agreed with the successful candidate and dependent on skills and experience.